



Pavilion
on LONE STAR
Event and Equestrian Center

14505 S. 353rd E. Ave. Coweta, OK 74429

info@lonestarpavilion.com

(918)361-4726

EVENT CENTER RENTAL AGREEMENT

This agreement is between _____ (Renter) and the Lone Star Pavilion (Event Center) for the rental of event facilities at 14505 S. 353rd E. Ave., Coweta, OK 74429 for the date(s) of _____, and a one-hour rehearsal date/time of _____. The reserved time includes setup and tear-down/cleanup time.

Reservations:

Additional hours may be reserved for \$75 per hour.

Renter requests _____ additional hours, and agrees to pay an additional _____.

Renter agrees to pay a 50 percent, nonrefundable deposit of _____ at the time of booking in order to reserve the desired date. The balance of _____ is due no less than 45 days prior to the date of the event. Deposits will not be refunded for any reason, but Renter may request to move the event to a later date without penalty, provided the date is open, and the balance can be paid within 45 days of the new date.

Cleaning/Damage:

Renter is responsible for tear-down and cleanup after the event unless prior arrangements are made for Event Center staff to provide cleaning services:

_____ Cleaning service _____ No cleaning service

A cleaning deposit of \$500 must be paid no less than 45 days prior to the event. If Event Center staff is required to provide cleanup, the fee will be deducted from the refund amount. If Renter returns the property in its original condition, the \$500 deposit will be refunded. Any cleaning, trash removal, or repair of damage to the property will be deducted from the cleaning deposit. Renter will be charged for any damage that exceeds \$500.

The following violations will result in a reduced cleaning deposit refund:

- Event going beyond reserved time
- Unapproved pets
- Prohibited fasteners (nails, tacks, tape, etc.)
- Prohibited party favors (glitter, rice, artificial/non-biodegradable materials)
- Damage or excessive cleanup



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Renter's Cleaning Responsibility

- Sweep pavilion floor
- Pick up all trash from the property (including restrooms)
- Bag all trash (including cigarette butts) and place in containers at the front gates
- Fold and stack all chairs and place on top of tables
- Clean up after (pre-approved) animals

Smoking/Tobacco Use

Smoking is allowed on property. Please ask your smoking guests to be considerate of non-smokers. Ensure all cigarette butts and spit cups are removed with the trash.

Alcohol

The Event Center does not provide alcohol, but Renter is allowed to serve drinks, provided Renter can present a certificate of Event Host Liquor Liability Insurance. Bottles may only be handled by a bartender. Guests may not carry bottles on the premises.

Catering

The Event Center does not provide catering, but we encourage you to hire your own caterer.

Cancellation

Your 50 percent reservation fee is not refundable under any circumstances. All other fees may be refunded, provided your cancellation is made 45 or more days prior to your event. Cancellations that fail to provide Event Center a minimum of 45 days to re-book the date will result in full forfeiture of all monies paid. This policy is non-negotiable.

Date Changes (Postponements)

Event Center will apply deposits and other monies paid to date changes (postponements), provided the request is made in writing no less than 45 days prior to the original reservation.

Event Center Terms

Event Center shall not be held responsible for inclement weather, emergencies, power outages, equipment failure, or other catastrophes that occur prior to or during the event.



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Event Center reserves the right to change any policy or procedure at any time, or to refuse service to anyone at the sole discretion of the owner.

Parking

Renter's guests are welcome to park in the gravel parking lot on the west side of the property. DO NOT PARK IN THE GRASS. Event Center does not provide parking attendants.

Rental Agreement Amenities

Rental of Event Center includes the pavilion, gazebo, two public restrooms, a deluxe suite for the bridal party and smaller bunkhouse for the groomsmen for the reserved date and time. Renter may request the following additional amenities:

Item	Quantity	Price	Total
10x10 event tents		\$50	
20x30 event tent		\$200	
Event chairs		\$4	
Chiffon drapes		\$5	
Honeymoon Suite (overnight)		\$100	
Cowboy Bunkhouse (overnight)		\$50	
Large Smoker		\$50	
Sound System		\$100	
Gas Grill		25	

Renter's Responsibilities

The Event Center includes ponds and easy access to busy roads. Children MUST BE SUPERVISED by responsible adults at all times. Please do not allow children to wander the property unattended.

Release and Waiver of Liability

To the fullest extent permitted by law, Renter and Renter's guests hereby waive, release, discharge, and hold harmless The Lone Star Pavilion, Marler & Associates, LLC, Swingin' D Horse Rescue, Danny Elliott, Tami Marler and all their heirs, board members, volunteers, employees, contractors, agents, representatives, attorneys, or affiliates from any and all claims, demands, and causes of action of any kind, known or unknown, whether already accrued or that may accrue in the future, arising from this Agreement.



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General Provisions

Governing Law & Venue: This Release is governed by Oklahoma law. Exclusive venue lies in Wagoner County, Oklahoma state courts, or the U.S. District Court for the Eastern District of Oklahoma.

Severability: If any provision is found invalid or unenforceable, all remaining provisions remain in full force and effect.

Entire Agreement: This Release constitutes the complete agreement between the parties regarding my Agreement with Lone Star Pavilion. No oral representations have been made outside this Release.

Attorneys' Fees: In any dispute under this Release, Event Center shall be entitled to recover all costs and reasonable attorneys' fees.

Event Center shall not be held liable for any lost, stolen, missing, or damaged property incurred by Renter or Renter's guests.

Venue Rental Amount	
Extra Amenities (Total)	
50% Deposit for Venue and Amenities	
\$500 Cleaning Deposit	
Total Due Upon Agreement	
Remainder Due by 45 Days Prior to Event	

Renter Name: _____ Phone: _____

Address (for deposit return): _____

Renter Email: _____

Event Type: _____ Event Date: _____ Time: _____

Rehearsal Date and Time: _____

Bride Name: _____ Groom Name: _____

Signature of Renter: _____

Whom should we contact re: event prep? _____ Phone: _____